**Diamond Court Dental Practice Safeguarding Vulnerable Adults Guidance Notes and Policy**

**(Based on Derbyshire Safeguarding Board Policy)**

**Who is a Vulnerable Adult?**

A vulnerable adult is any person aged 18 years or over who appears to be eligible for Local Authority or Mental Health services by reason of mental illness, age or disability and may be unable to take care of themselves or protect themselves against significant harm or serious exploitation.

Includes vulnerable adults who make arrangements for their own care and/or support. All adults who make arrangements for their own care and/or support. All adults may need help to stop abuse or neglect.

Where the person is not vulnerable you must consider what services or other procedures may apply. Remember if the person is under the age of 18 then Safeguarding Children Procedures and Policy apply.

**What is Abuse?**

Any real or high risk of physical or psychological harm, injury or pain. The mistreatment of a dependant person may be by a formal or informal carer, other vulnerable person or stranger. The abuse may be intentional or unintentional and can take place in any setting. It will cause the persons human and/or civil right to be ignored or stripped from them by the person(s) who has the power over the life of the dependant, for example the authorised Deprivation of Liberty.

**Categories of Abuse:**

**Physical**: physical assault, rough handling or unreasonable physical restraint e.g

 honour based violence.

**Sexual**: any non-consenting sexual act or behaviour.

**Psychological**: verbal and other behaviour that severely affects the well being of an

 individual.

**Financial**: misappropriation of funds or other action that is against a person’s best

 interests.

**Neglect**: so that a person’s physical and/or untreated mental well-being is seriously

 impaired e.g pressure sores.

**Discriminatory**: psychological abuse that is racist, sexist or linked to a person’s age or

 disability.

**Risk of Abuse**: an example could be where a known perpetrator befriends a vulnerable

**Or Neglect** adult.

**How to respond to Suspected Abuse?**

* Discuss with our safeguarding lead, Paul Flint
* Assess the situation i.e are emergency services required?
* Ensure the safety and wellbeing of the individual
* Maintain any forensic evidence

**Stage 1**...............Alert others in own agency following internal procedures

**Stage 2**...............Refer verbally to the Adult Care or Mental Health Services. Confirm your

 report in writing by completing and sending a referral form to Adult

 Care-Derbyshire Safeguarding Board or Mental Health Services.

**Whistle Blowing**

Always act whenever abuse is suspected including when your legitimate concern is not acted upon. Whistle Blowers are given protection under the Public Interest disclosure Act 1998.

**Diamond Court Dental Practice Policy for Safeguarding Vulnerable Adults**

**DO**

* The manager/principles take safeguarding action
* Remain calm and try not to show any shock or disbelief
* Listen very carefully to what is being told to you
* Demonstrate a sympathetic approach by acknowledging regret and concern that this has happened to them
* Assure them that you are required to share the information with the co-principles showing the greatest confidentiality
* Make an accurate written record of what the person has told you in their words, report to an external body if necessary.
* Reassure the person that the service will take steps to support them and protect them in future.

**DO NOT**

* Stop someone who is freely recalling significant events
* Ask questions beyond seeking clarification, or press the person for more information (this will be done during any subsequent investigation – doing so now may make essential information inadmissible in court)
* Promise to keep secrets
* Make promises you are unable to keep
* Be judgemental
* Disturb any potential evidence (change or wash a person, clothes or any other personal items)

**Team training**

All staff members are required to partake in training for the following, this should be updated every 3 years:

* Safeguarding Vulnerable Adults
* The Mental capacity Act
* The Deprivation of Liberty Safeguards

**DBS checks**

All new employees are required to do an enhanced Disclosure and Barring Service check (formerly CRB checks) that covers them for working with children and adults. The employee will not commence employment without this being in place.

All existing members of staff have done an enhanced DBS check, and will be required to redo it if their role changes significantly within the practice or if there are any concerns regarding their conduct.